



Use **standard cleaning products** such as detergents and bleach.

---



**Pay attention to all surfaces** but especially ones that are touched frequently, such as door handles, card machines, coffee machines, work surfaces, and other electronic devices.

---



**Frequently touched surfaces should be wiped down twice a day**, and one of these should be at the beginning or the end of the working day (if touched more frequently, wipe down more often).

---



**Dispose of routine waste as normal**, placing any used cloths or wipes in 'black bag' waste bins.

---



Anyone handling food should **wash their hands often with soap and water for at least 20 seconds** before doing so.

---



Food business operators should continue to **follow the Food Standard Agency's (FSA) guidance on good hygiene practices in food preparation**, as well as ACS' Assured Advice on Food Safety and Hygiene.

# In-store Cleaning Checklist

Cleaning after someone shows symptoms or has a confirmed case of COVID-19



**PPE (gloves and apron minimum) must be worn** for cleaning an area after a person with symptoms of COVID-19, or confirmed COVID-19, has left the setting.



**Wash hands with soap and water for at least 20 seconds** after all PPE has been removed.



**Public areas** where a symptomatic person has passed through and spent minimal time such as corridors **can be cleaned as normal**.



**All surfaces that the symptomatic person has come into contact with should be cleaned and disinfected**, including all potentially contaminated and frequently touched areas door handles, in store-machines and card machines.



Use disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings – **think one site, one wipe, in one direction**.



**Any cloths and mop heads used must be disposed of** and should be put into waste bags.

## Disposing of waste from symptomatic / positive Covid individuals

Should be **put in a plastic rubbish bag** and tied when full



The plastic bag should then be **placed in a second bin bag and tied**



This should be put in a **suitable and secure place and marked for storage** until the individual's test results are known

It should not be placed in communal waste areas **until negative test results are known, or the waste has been stored for at least 72 hours**. If the individual tests negative, this can be disposed of immediately with the normal waste.